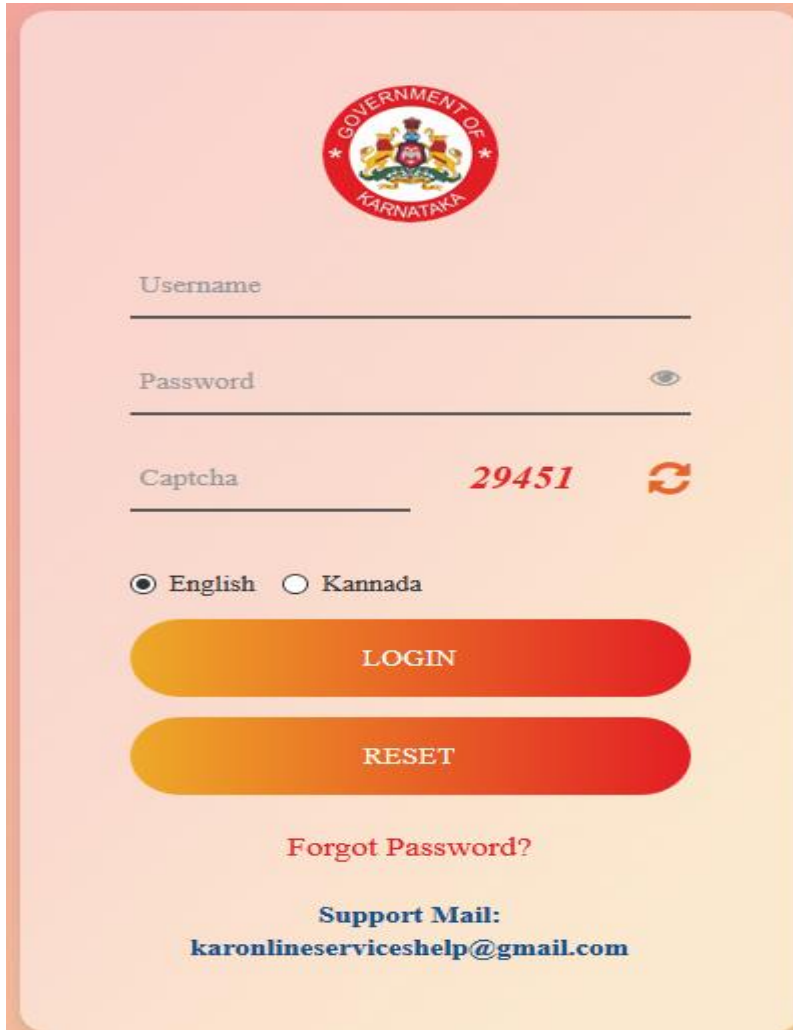




STEPS TO CREATE LOGIN ID FOR THE CASE WORKER


- A) Login to URL - <https://sts.karnataka.gov.in/EEDS/> by your EEDS Admin login ID and Password.
(School Head teacher will login with the STS login ID and password. The other office Admins will use the login ID specifically provided for EEDS purpose.)





Username

Password 

Captcha 29451 

English Kannada

LOGIN

RESET

[Forgot Password?](#)

Support Mail:
karonlineserviceshelp@gmail.com

B) Under Admin Login,

1) Select the menu '**Register Employee**' in the Menu Bar.

2) Then Choose '**Employee Type**' (In case of teachers- select TDS , in case of ministerial staff – select Ministerial and in case of Officers – select Officers).

3) Enter the KGID No. (as shown in Fig)

The screenshot shows a web interface for 'EMPLOYEE REGISTRATION'. On the left is a navigation menu with items: DASHBOARD, REGISTER EMPLOYEE, ASSIGN POST TO EMPLOYEE, WORK ALLOTMENT, and APPLICATION STATUS. The 'REGISTER EMPLOYEE' item is highlighted with a red arrow and labeled 'Step-1 Click here'. The main form area has a header 'EMPLOYEE REGISTRATION' and a sub-header 'EMPLOYEE REGISTRATION'. Below this, there are three fields: 'EMPLOYEE TYPE: +', 'OFFICER NUMBER: +', and 'KGID NUMBER: +'. The 'EMPLOYEE TYPE' dropdown menu is open, showing options: OFFICER, OFFICER, TDS, and MINISTERIAL. A red arrow points to the 'TDS' option, labeled 'Step-2 Choose Emp Type'. The 'OFFICER NUMBER' field is empty. The 'KGID NUMBER' field is empty, with a red arrow pointing to it labeled 'Step-3 Enter KGID No.'. Below the form is a section for 'EMPLOYEE DETAILS' with a dropdown menu showing 'MINISTERIAL'.

The details of the employee will be fetched and displayed. If it is correct, click on 'Submit' button. You will get the registration confirmation message.

- C) Select the menu '**Assign Post to Employee**' in the menu bar
Click on '**ADD**' button

I) In schools where there is no Case Worker, follow the steps mentioned below:

- 1) In Office Position, choose '**Case Worker**' from the list
 - 2) In '**Alias Name**' enter the designation. Ex- 'Teacher' etc.
 - 3) In **KGID No.** enter the KGID number of the Teacher to whom the employee validation work is assigned.
 - 4) Employee name - will be automatically fetched and displayed.
 - 5) In '**Assign Post**', choose as '**Incharge**'.
 - 6) In '**Login Name**', Let the already created login name remain as it is.
- Then click on **SUBMIT** button.

OFFICE POSITION	ALIAS NAME	KGID NO	EMPLOYEE NAME	ASSIGN POST	LOGIN NAME	ACTION
Case Worker	Senior Teacher			-----Select----- REGULAR INCHARGE		

ADD

II) In school where we have Case worker, follow the steps mentioned below

- 1) In Office Position select '**Case Worker**' from the list
- 2) In '**Alias Name**' enter 'Employee Validator'.
- 3) In **KGID No.** enter the KGID of the Employee.
- 4) **Employee name** - will be automatically fetched and displayed.
- 5) In '**Assign Post**', choose as '**Regular**'.
- 6) In '**Login Name**', enter the case Worker Login credentials.

Then click on **SUBMIT** button.

OFFICE POSITION	ALIAS NAME	KGID NO	EMPLOYEE NAME	ASSIGN POST	LOGIN NAME	ACTION
Case Worker	Senior Teacher			-----Select----- REGULAR INCHARGE		

ADD

- D) Select the menu '**Work Allotment**' in the menu bar
Click on '**NEW**'

WORK ALLOTMENT

WORK ALLOTMENT

APPLICATION TYPE : * CASE WORKER : *

- EXTRA QUALIFYING SERVICE FOR PENSION BENEFITS
- FESTIVAL ADVANCE
- FIRST PAY CERTIFICATE
- GENERAL PROVIDENT FUND
- LAST PAY CERTIFICATE
- LEAVE
- LEAVE TRAVEL CONCESSION/HOME TRAVEL CONCESSION
- NOC FOR PASSPORT
- PERMISSION FOR FOREIGN TRIP
- PERMISSION TO PURCHASE PROPERTY
- PERMISSION TO PURSUE HIGHER EDUCATION
- PH ALLOWANCE
- PROBATIONARY PERIOD DECLARATION
- SFN ALLOWANCE
- TIME BOUND INCREMENT
- TOUR PROGRAMME / TOUR DIARY
- EMPLOYEE VALIDATION**

- 1) Under '**Application Type**' - Choose '**Employee Validation**'.
 - 2) Under '**Case Worker**' - select the Case Worker to whom the work of employee validation is to be assigned. (The login id of the caseworkers to whom the post is assigned will be displayed here.)
- Then click on '**Submit**'

E) To do the Employee Validation login to <https://sts.karnataka.gov.in/SATSESR/esr/loginPage.htm> page

The Admin/DDO and the Case Worker can login to this page with the login credentials which has been created in EEDS.

Employee List for Validation

Office Type: Government Secondary School District: BENGALURU U SOUTH(2920)

Block: SOUTH3(292009) School: GHPS (RMSA)KODLU(29200412801)

DDO Code: 0100QE0011

10 Show entries Search

Sr. No.	KG Id	Name of the Employee	Date of Birth	Designation	Appointed Subject	Date of entry into Service	Present working School	Date of entry into Present School	Action
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NOTE: In case of any queries regarding creation of login ids in EEDS, kindly send an email to -

karonlineserviceshelp@gmail.com